AGM Frequently Asked Questions

April 2021

English

1. **Why are you still hosting an AGM if shareholders are not able to attend in person?**
   - Swiss law requires the company to hold an annual meeting. Due to restrictions on public gatherings arising from the current COVID-19 situation, shareholders are directed to send in their proxy instructions to the independent representatives (Hartmann Dreyer Attorneys-at-Law).

2. **Why did you not choose to host a virtual AGM like other companies are doing?**
   - Swiss law currently does not permit the hosting of a virtual AGM.

3. **Can I vote using a power of attorney?**
   - Votes cannot be determined without granting power of attorney to the independent representatives.

4. **Can I submit my vote on your website? What is the deadline for voting?**
   - Shareholders may register using the e-voting platform via www.gvote.ch to issue voting instructions to the independent representative.
   - Holders of shares in the United States should follow the instructions provided by their brokers, trustees, nominees or the Company's transfer agent, as applicable.
   - The deadline for casting your vote for the 2021 Annual General Meeting is 11:59 pm on April 23, 2021.

5. **How much is the dividend? When will the dividend be paid? How will I receive the money?**
   - The Board has proposed a dividend of CHF 0.10 per share, subject to shareholder approval. If approved, Alcon shareholders as of the cum dividend date (expected to be May 3, 2021, will receive the dividend approximately by May 6, 2021.

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6. Can I submit questions or feedback to the Board or management during the AGM? If not, where can I send my questions?

- Shareholders may submit questions ahead of the AGM by email to investor.relations@alcon.com.
- Answers may be provided individually or in aggregate form on the Alcon website, possibly mentioning the name of the shareholder who submitted the question. We will not be addressing questions live during the AGM.

7. Where can I find information about voting results?

- We will publish a press release announcing voting results shortly after the AGM. The press release will be located on our Investor Relations website, under the Press Release and AGM Event pages.

8. Do you have materials in German or French?

- The AGM voting card is provided in English, French and German. Please note that the annual report, AGM invitation and Say-on-pay brochure are only available in English.
- We have also provided a short list of frequently asked questions in German and French.

9. I wish to change my mailing address. How can I update it?

- Please inform your relevant financial institution of your new mailing address. You can also find our AGM materials on our Investor Relations website (investor.alcon.com), under Events.

10. I would like to request a copy of Alcon's 2020 Annual Report.

- Please email your name and mailing address to investor.relations@alcon.com.
- You can find Alcon's annual report available online at www.alconannualreport.com.

11. How was Alcon's financial performance in 2020?

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- You can find more information on our financial performance in 2020 in the following documents:
    - Historical financial information: 20-F filing (https://investor.alcon.com/financials/quarterly-results/default.aspx) and 2020 Swiss Annual Report (www.alconannualreport.com)
    - Highlights from our Fourth Quarter 2020 Earnings Conference through our press release or earnings presentation (https://investor.alcon.com/financials/quarterly-results/default.aspx)

12. I did not purchase Alcon shares. How do I own Alcon shares?

- Alcon spun off from Novartis in April 2019. Novartis shareholders received one share of Alcon for every five Novartis shares owned.
- For more details about your account, please speak with your relevant financial institution.